

**Contract of Engagement**

**Clients Name:**.....

**Address of client** (herein called the "Client").....

**1. DATE AND DURATION**

The Client agrees to hire the services of the Clark's Private Chef & Events for the purpose of describing function.....

**Location of function:**.....

**2. THE FINAL COUNT**

The minimum number of guests must be supplied by the Client to the Caterer at least 14 days prior to the date of the Function, (date confirmed by email). Adjustments in price may be made if there is any significant change at that time in the proposed number of guests. We regret that we cannot accept a smaller guest count after this time, but will accommodate increases up until 48 hours before the Function.

**3. MENU AND PRICE**

The Caterer agrees to supply the following menu to the Client at the price hereinafter set out: (menu agreed on email)

The Caterer reserves the right to make reasonable substitutions to the menu if unable to secure specified items, and agrees to inform the Client of any major changes whenever possible. The price is based on an approximate cost of fill in estimated total for fill in anticipated number of guests. (Includes food, any staff, rentals, tents, ice, bar condiments, service charges, landmark commissions, taxes.) Add or delete what is included, as appropriate. The price for the food will be in accordance with the estimate provided on the list date and the final quote was given and attached to this agreement. The other costs listed will be in accordance with the suppliers' actual invoices.

Staff will be charged for actual time worked subject to the minimum hours shown below.

**4. STAFF**

Clark's agrees to supply the Client with a dedicated chef at a rate: £17.00 per hour, serving up 12 guests, further guest numbers may require additional charges for the following members of staff: waitress/front of house will be charged at £15.00 per hour, bartenders £13.50 per hour. All staff are paid for a four-hour minimum and at the same rates for any time thereafter. For those functions occurring outside of Bridlington staff are paid one way travel if local staff are unavailable.

**5. EQUIPMENT RENTALS**

The Client agrees that they are responsible for paying for all equipment rentals. The client further agrees that they are responsible for any loss or damage to any of this required rental equipment such as all catering and marquis.

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**6. PAYMENT SCHEDULE**

**A non-refundable deposit of £5.00 per guest is required to secure the date with the Caterer. The balance of the contract price will be invoiced after the Function, and payment of the same is due in full within five working days following the date of the Function, by cash or bank transfer.**

**7. RUBBISH REMOVAL**

The Caterer must be informed no later than 2 weeks prior to the Function if rubbish must be removed from the premises after the Function. The charge for rubbish removal is £5.00 per bin liner or box.

**8. CANCELLATION**

**In the event the Client cancels the function less than two weeks prior to the date of the function, the Client will be responsible for 50% of the full contract price.**

**9. DISCLAIMER**

The Caterer will not be responsible for any damage whatsoever to the building where the Function takes place, or any rental equipment, decorations or fixtures, lost or damaged, during the Function, due to the activities of the guests or third parties, except in professional venues where the Caterer's insurance coverage applies. The Client agrees to indemnify and save harmless the Caterer from any and all liabilities, fines, suits, claims, demands, costs and actions arising out of any damage to property or injury to person, of any nature and kind whatsoever, however caused including any consequences resulting from the guest's over consumption of alcohol. The Caterer reserves the right to refuse to serve alcohol to minors and inebriated guests. Further, the Caterer is not responsible for any damage to property entrusted to them or its agents, servants and / or employees, nor for any loss of any property by theft or otherwise.

**10. The Client acknowledges** that they have read and understood the terms of the within agreement. This agreement constitutes the entire agreement between Clark's Private Chef & Events. The Client acknowledges that they have read and understood the terms of the within agreement. This agreement constitutes the entire agreement between the parties hereto, and no verbal modification thereof shall be binding or any force or affect.

Client Signature.....

Date:.....